



PHILIPPINE SCIENCE HIGH SCHOOL
MIMAROPA REGION CAMPUS

**REQUEST FOR QUOTATION
FORM AND NOTICE**

Project: **SUPPLY AND DELIVERY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS (INTEGRATED SCIENCE)**

The PHILIPPINE SCIENCE HIGH SCHOOL - MIMAROPA REGION CAMPUS (PSHS-MRC) intends to apply the sum of **TWO HUNDRED SIXTY ONE THOUSAND FIVE HUNDRED PESOS (Php 261,500.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **SUPPLY AND DELIVERY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS (INTEGRATED SCIENCE)**.

1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers to submit price quotations for the above item with the following specifications:

1.1 Please see attached request for quotation form.

SUPPLY AND DELIVERY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS (INTEGRATED SCIENCE)

2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".

3. Eligibility Requirements for Small Value Procurement are:

- a.) Certificate of Registration
- b.) Updated Mayor's Permit
- c.) Updated DTI / SEC Registration
- d.) Updated Quarterly Income Tax Return / Tax Clearance
- e.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
- f.) Notarized Omnibus Sworn Statement
- g.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
- | Alternative is through Check Payment if Supplier has no Landbank Account
- h.) Filled out Supplier's Information Sheet

4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o Mr. ELIAZAR M. FIRMALO, (0933-337-2203 (Sun), 0995-652-8136 (Globe) / bacsec@mrc.pshs.edu.ph on February 19-27, 2019 from 8:00am – 5:00pm without cost.

5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on February 27, 2019, 5:00 pm. Suppliers are not required to attend the Opening of Quotations.

6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.

7. The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.


MERIAM F. FALLAR
Administrative Officer V
BAC Chairperson



Republic of the Philippines
 Department of Science and Technology
PHILIPPINE SCIENCE HIGH SCHOOL - MIMAROPA REGION CAMPUS
 Brgy. Rizal, Odiongan, Romblon

REQUEST FOR QUOTATION

Quotation No.:
 Date:

2019-02-PR021
1-Feb-19

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

DELIVERY WITHIN 20 WORKING DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER (P.O)

In case of failure to make the full delivery / completion within the time specified as offered / required, the Supplier / Contractor shall be liable for liquidated damages / penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered / completed portion (s) of the approved P.O. / Contract.

ITEM #	QTY	UNIT	ITEM / DESCRIPTION	UNIT COST	TOTAL COST
<i>PRICES MUST BE TAX (VAT) INCLUSIVE</i>					
LOT 1	25	pc	Earth Lab: Exploring the Earth Sciences 3rd ed.Pb 2011 Author: Owen, Claudia		
	30	pc	Integrated Science. 6th ed. Pb 2013 Author: Tillery, Bill W.		
	45	pc	The Good Earth; Introduction to Earth Science 3 ed.Pb 2014 Author: McConnell, David		
	20	pc	Earth Science - The Philippines In Focus Published by UP NISMED		
Nothing Follows					
TOTAL					

DELIVERY TERM:

DELIVERY TIME: DELIVERY WITHIN 20 WORKING DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER (P.O)

PAYMENT TERM: 30 Calendar Days Upon Receipt of Purchase Order (PO)

Very Truly Yours,


ELIAZAR M. FIRMALO
 A. O. III - Supply Officer II
 Mob. No.: 0933-3372203(Sun)
 Email: bacsec@mrc.pshs.edu.ph

PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:

Authorized Company
 Representative:

(Signature over Printed Name)

Company Name:

Address:

Mobile No., Tel. No.:

T.I.N.:

IMPORTANT

- Prices must be typewritten in ink clearly.
- If offering a substitute / equivalent, specify brand name and make